

FORM 535
Subregulation 5.6.49(2)
Corporations Act

A.C.N: _____

FORMAL PROOF OF DEBT OR CLAIM (GENERAL FORM)

To the Administrator*/Liquidator* of _____ (creditor name)

1. This is to state that the company was on _____ (appointment date) and still is justly and truly indebted to:

(1)
of
for.....dollars andcents.

Particulars of the debt are:

Date	Consideration (2)	Amount	Remarks (3)

FOR OFFICE USE ONLY

Date Rec'd :	Proof No. :	Creditor Code :
ROA Amount :	Lodged :	Entered :
Admit :	Reject :	Heldover :
Withdrawn :	Authority :	Entered :

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any satisfaction or security for the sum or any part of it except for the following: (4)

(5)* 3. I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, remains unpaid and unsatisfied.

(5)* 3. I am the creditor's agent authorised in writing to make this statement. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, remains unpaid and unsatisfied.

Dated this day of,

Signature Address

Occupation

NOTES

* Strike out whichever is inapplicable.

- (1) Insert full name and address of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (2) Under the "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of.....", "moneys advanced in respect of the Bill of Exchange".
- (3) Under "Remarks" include details of vouchers substantiating payment.
- (4) Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

Date	Drawer	Acceptor	Amount	Due Date

(5) if proof is made by creditor personally, strike out the two paragraphs numbered 3.